



Leisure Owl Travel, LLC
 Vicki McFall
 608-239-5306

vmcfall@leisureowltravel.com

To help me meet your travel expectations and desires, please complete this form and return to Leisure Owl Travel at vmcfall@leisureowltravel.com

Trip Name:

1. Primary Client Information, #1		
Full Name: (First, middle last from Government ID):		Nickname:
Full address: (Street address, City State, zip code)		E-mail address:
Phone Number: () -	Birth date (mm/dd/yyyy):	Your age at the time of trip:
Do you have a valid passport book? <input type="checkbox"/> Yes <input type="checkbox"/> No	Nationality: Passport Number:	Issue Date (mm/dd/yyyy): Expiration Date (mm/dd/yyyy):
Issuing County:	Redress Number:	Known Travel Number (TSA):
Vaccinated? <input type="checkbox"/> Yes <input type="checkbox"/> No Boosters? <input type="checkbox"/> Yes <input type="checkbox"/> No	Dietary Restrictions:	Mobility Restrictions:
Do you have a "Real ID" Driver's License? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Note: If you do not have a Passport, a Real ID Driver's License will be required for all domestic flying effective May 3, 2023.		

Client Information, #2		Spouse? <input type="checkbox"/> Yes <input type="checkbox"/> No
Full Name: (First, middle last from Government ID):		Nickname:
Full address: (Street address, City State, zip code)		E-mail address:
Phone Number: () -	Birth date (mm/dd/yyyy):	Your age at the time of trip:
Do you have a valid passport book? <input type="checkbox"/> Yes <input type="checkbox"/> No	Nationality: Passport Number:	Issue Date (mm/dd/yyyy): Expiration Date (mm/dd/yyyy):
Issuing County:	Redress Number:	Known Travel Number (TSA):
Vaccinated? <input type="checkbox"/> Yes <input type="checkbox"/> No Boosters? <input type="checkbox"/> Yes <input type="checkbox"/> No	Dietary Restrictions:	Mobility Restrictions:
Do you have a "Real ID" Driver's License? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Note: If you do not have a Passport, a Real ID Driver's License will be required for all domestic flying effective May 3, 2023.		

If you have additional travelers', complete page 3

IMPORTANT NOTICE: Individual travelers are responsible for complying with all documentation and entry requirements for travel, and for any penalties that result from denied boarding or refused entry. Review current travel requirements for each country you plan to visit at [Travel.State.gov](https://www.travel.state.gov).



Leisure Owl Travel, LLC

Vicki McFall

608-239-5306

vmcfall@leisureowltravel.com

PLEASE NOTE THAT SOME TRAVEL LIMITATIONS MAY APPLY EVEN IF YOU ARE IN POSSESSION OF A VALID PASSPORT. These circumstances may include, but are not limited to:

- Pregnancy
- Active military service
- DUI/DWI conviction
- Minor child traveling without both parents
- Child support or other legal issues
- Criminal history

Please advise me if you have any concerns about your travel plans.

2. General Trip Information and Preferences:	
What are your goals for this trip?	
What activities do you and your party want to do?	
Preferred travel dates (mm/dd/yyyy); departure:	Are your dates flexible? <input type="checkbox"/> Yes <input type="checkbox"/> No
Is there a special occasion being celebrated? <input type="checkbox"/> Yes <input type="checkbox"/> No	If so, what?
What is the total amount you are comfortable spending on this trip? (Example: \$1,200-\$5,000): From \$ To \$	
What are you looking for? (Select one) <input type="checkbox"/> Lowest possible price (regardless of quality and rating) <input type="checkbox"/> Best value for your money <input type="checkbox"/> Best experience and highest quality	
3. Flight Preferences:	
Outbound Airport first choice (examples - Madison, Milwaukee, Chicago, etc.):	
Outbound Airport second choice (examples - Madison, Milwaukee, Chicago, etc.):	
First Choice Airline:	Frequent Flyer #
Second Choice Airline:	Frequent Flyer #
Third Choice Airline:	Frequent Flyer #
Desired Departure Time – Outbound <input type="checkbox"/> AM <input type="checkbox"/> PM Desired Arrival Time - Inbound <input type="checkbox"/> AM <input type="checkbox"/> PM	
Seat Preference: <input type="checkbox"/> First Class <input type="checkbox"/> Business Class <input type="checkbox"/> Economy (Note: In most cases, seat assignments are not made in economy seating until check in. No free carry-on)	
Seat Location: <input type="checkbox"/> Window <input type="checkbox"/> Middle <input type="checkbox"/> Aisle	
Flight schedule preference: <input type="checkbox"/> Connecting flights are OK, depending on time and price <input type="checkbox"/> Nonstop flights only <input type="checkbox"/> less than 1 hour to destination airport	
4. Hotel/Resort Preferences:	
First Choice:	Loyalty Number:
Second Choice:	Loyalty Number:
Select All that Apply: <input type="checkbox"/> Adults Only <input type="checkbox"/> All Inclusive <input type="checkbox"/> NOT All Inclusive <input type="checkbox"/> Least Expensive (standard room) <input type="checkbox"/> Oceanview <input type="checkbox"/> Oceanfront	
Desired Amenities: <input type="checkbox"/> Double beds <input type="checkbox"/> Queen <input type="checkbox"/> King <input type="checkbox"/> Suite with living space	
<input type="checkbox"/> Handicap accessible <input type="checkbox"/> Club <input type="checkbox"/> Butler <input type="checkbox"/> Swim out or private pool	
Mobility Assistance: <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what do you need?	



Leisure Owl Travel, LLC

Vicki McFall

608-239-5306

vmcfall@leisureowltravel.com

5. Miscellaneous:	
Do you require a car rental for this trip? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, what size?
Car Vender Choice:	Loyalty Number:
Special Requests:	
Other Special Dates:	Anniversary:
Emergency Contact Information:	
Name	Relationship: Phone number
Name	Relationship: Phone number
Have you ever worked with a travel advisor when planning previous trips? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Is there anything else I should know, or you would like to share with me about this trip? For example, past trip information (land or cruise). What you liked and didn't like. Etc.	

Where are you in your planning process? Select all that apply.

- | | |
|---|--|
| <input type="checkbox"/> Have not done any research | <input type="checkbox"/> Read online reviews, travel forums, or message boards |
| <input type="checkbox"/> Asked Family & Friends for advice. | <input type="checkbox"/> Compared prices for specific destinations, hotels or flights. |
| <input type="checkbox"/> Looked at general ideas online. | <input type="checkbox"/> Contacted another travel advisor. |

Additional travelers' information, if necessary:

Client Information, #3		
Full Name: (First, middle last from Government ID):		Nickname:
Full address: (Street address, City State, zip code)		E-mail address:
Phone Number: () -	Birth date (mm/dd/yyyy):	Your age at the time of trip:
Do you have a valid passport book? <input type="checkbox"/> Yes <input type="checkbox"/> No	Nationality: Passport Number:	Issue Date (mm/dd/yyyy): Expiration Date (mm/dd/yyyy):
Issuing County:	Redress Number:	Known Travel Number (TSA):
Vaccinated? <input type="checkbox"/> Yes <input type="checkbox"/> No Boosters? <input type="checkbox"/> Yes <input type="checkbox"/> No	Dietary Restrictions:	Mobility Restrictions:
Do you have a "Real ID" Driver's License? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Note: If you do not have a Passport, a Real ID Driver's License will be required for all domestic flying effective May 3, 2023.		



Leisure Owl Travel, LLC

Vicki McFall

608-239-5306

vmcfall@leisureowltravel.com

Client Information, #4		
Full Name: (First, middle last from Government ID):		Nickname:
Full address: (Street address, City State, zip code)		E-mail address:
Phone Number: () -	Birth date (mm/dd/yyyy):	Your age at the time of trip:
Do you have a valid passport book? <input type="checkbox"/> Yes <input type="checkbox"/> No	Nationality: Passport Number:	Issue Date (mm/dd/yyyy): Expiration Date (mm/dd/yyyy):
Issuing County:	Redress Number:	Known Travel Number (TSA):
Vaccinated? <input type="checkbox"/> Yes <input type="checkbox"/> No Boosters? <input type="checkbox"/> Yes <input type="checkbox"/> No	Dietary Restrictions:	Mobility Restrictions:
Do you have a "Real ID" Driver's License? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Note: If you do not have a Passport, a Real ID Driver's License will be required for all domestic flying effective May 3, 2023 .		

Client Information, #5		
Full Name: (First, middle last from Government ID):		Nickname:
Full address: (Street address, City State, zip code)		E-mail address:
Phone Number: () -	Birth date (mm/dd/yyyy):	Your age at the time of trip:
Do you have a valid passport book? <input type="checkbox"/> Yes <input type="checkbox"/> No	Nationality: Passport Number:	Issue Date (mm/dd/yyyy): Expiration Date (mm/dd/yyyy):
Issuing County:	Redress Number:	Known Travel Number (TSA):
Vaccinated? <input type="checkbox"/> Yes <input type="checkbox"/> No Boosters? <input type="checkbox"/> Yes <input type="checkbox"/> No	Dietary Restrictions:	Mobility Restrictions:
Do you have a "Real ID" Driver's License? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Note: If you do not have a Passport, a Real ID Driver's License will be required for all domestic flying effective May 3, 2023 .		